

## Foster Change Board Meeting

DATE - 8/11/2023

TIME - 9:30am -11am

Board Members Present (highlighted in Yellow): Cindy, Jayne, Jessica, Ali, Ben, Caitlin, Deena, David, Mal, Moleen

Staff Members Present (highlighted in Yellow): no staff at this time

DFS Liaison Present (highlighted in Yellow): Denise P

A quorum is/is not present.

Cindy called the meeting to order at 9:32am .

### Standing Agenda Items

Item 1- Approve the minutes from the last meeting (LINK: ). n/a

Item 2- President's Report- Cindy (15 minutes)

- Training/transfer of responsibilities  
Cindy has met with individuals. If there is something that you need more help with or access to things please reach out to Cindy. Cindy is available to meet with members one on one to help them feel comfortable with their responsibilities.
- Proposal of new ByLaws  
Discussion:  
Cindy has reached out to Washoe and rural representatives to join our town hall. Reviewed Florida FAPA Bylaws to discuss items that we should add to our Bylaws.

Cindy proposed - Article 1 Section 1 - addition: Nevada Division of Child and Family Services as explained on <https://dcfs.nv.gov/Programs/CWS/>

Cindy proposed - Article 2 Section 1 - addition: Family Services in all three regions in the state of Nevada. (Excerpt from <https://dcfs.nv.gov/Programs/CWS/> - Nevada's child protective/welfare system ostensibly functions as three regional services areas: the Rural Region operates as a state supervised and state (DCFS) administered delivery system, and the Northern and Southern Regions operate as state supervised – county administered (WCHSA and CCDFS) child welfare delivery systems.)

Cindy proposed - Article 2 Section 4 - addition: Members who close their licenses, without finalizing adoption or guardianship with a child, shall disclose to Foster Change and will discontinue membership rights.

Cindy proposed - Article 3 Section 2 - addition/revision: To serve as a Director, an individual must be a current Foster Change member in good standing. The Director must be nominated by the membership and voted in by a majority of completed ballots. Ballots will be provided to all active membership participants, however only completed

ballots returned within the posted/communicated allotted time, will be considered into the count of quorum.

Cindy proposed - Article 3 Section 5 - clarification/revision: president will be the DFS liaison and add the title "Member at large/chair" to section 5d

Cindy proposed - Article 3 Section 7 - addition: Section 7: Board Member Attendance  
Any Board member who fails to attend 4 (four) out of 12 (twelve) meetings within the year (or 25% of total meetings) and have not notified the President will be deemed to have abandoned the members' seat on the Board of Directors and can be automatically recommended for removal from the Board.

Excused absences include but are not limited to the following:

Family Emergencies

Illness (including immediate family)

Death in Family

Work

Emergency Meetings called with less than 7 days notice

The Board member must notify the President 24 hours prior to the meeting, unless, in extreme circumstances, within 48 hours of absence.

Cindy proposed - Article 3 Section 8 - addition - Section 8: Board Members Ethics Clause and Open Investigations

(a) No member of the Foster Change Board of Directors can have a verified abuse report or have had their foster parent license revoked for just cause.

(b) Any Board Member whose home falls under investigation will have a pause placed on their seat. Board Members are expected to self disclose any investigation and report back to the President when their investigation has been concluded. If any investigation is substantiated, the Board Member will be removed from the Board.

(c) All board members are expected to sign an affidavit of good moral character and adhere to that agreement for the duration of their terms. Signatures will be due at the first board meeting after elected to board.

Cindy proposed - Article 4 Section 4 - addition: Quorums will not be upheld in any membership meetings. In membership meetings where an election or voting takes place, the total membership in attendance shall be representative of the entire membership body.

- Vote  
Motion: Ben  
2nd motion: Jayne  
Further discussion: none  
In favor: Cindy, Jayne, Jessica, Ali, Ben, Caitlin, Deena, David, Mal, Moleen  
Opposed: none

Item 3 - VP Report - Jayne (15 minutes)

- Host Open Table Discussion

Item 4 - Secretary Report - Jessica (10 minutes)

- Managing DFS List of Newly Licensed Foster Parents

Item 4 - Treasurer's Report- Ali (10 minutes)

- Briefly explain the FC budget and how we are funded  
Budget:  
1 grant from Clark County - Outside Agency Funding  
\$30,000-\$35,000 per year -

Our current budget is based on providing services. We need to modify the budget costs to reflect that we are not providing services.

Ben, Jayne, Cindy, Ali, and Deena volunteered to be on the subcommittee to make the revisions.

Current Financial Position:

BofA - \$82,500

61,000 is restricted to Christmas

5,000 is back to school next year for foster kids as carry over from 2023

1,500 flexible

30,000

Dec 2021 - Foster Change was asked to be the fiscal partner to DFS

Proposal: Ben is willing to help FC transition Quickbooks and transition to First Foundation Bank.

Motion: Ali

2nd: Jayne

Discussion: none

In favor: Cindy, Jayne, Jessica, Ali, Ben, Caitlin, Deena, David, Mal, Moleen

Opposed: none

Signers on the account will be the Treasurer, President, Vice President, Legislative/Advocacy Chair

Item 5- Legislation/Advocacy Report - Ben (10 minutes)

- NFPA - briefly explain requirements to join, plan to provide statewide services, and discuss/vote to move forward with joining
- Incorporating Washoe and Rurals into Foster Change

Cindy and Ben are attending a meeting next month and plan to have a list of members that have been communicated with to show state wide communication.

NFPA requires FC to provide membership opportunities to everyone in the state.

FC is hoping to receive a scholarship from NFPA to pay for Ben to attend the event in Washington DC. If we can not get the scholarship FC would like to pay the expenses.

Item 6 - Chair reports

- Marketing update - Caitlin - (5 minutes) Social Media, website updates, marketing strategies, partnering for events/advertising, what is our responsibility
- Fundraising/Events update- (5 minutes) Deena - Management of fundraising platforms, partnering with DFS, what is our responsibility to DFS donors/thank yous/when is too much, too much? Deena 1:1 with Ali, for better understanding
- DFS Liaison update - (5 minutes) move to absorb DFS Liaison role into President's responsibilities and transition this current board position to a 3rd member rep role
- Member's Rep update - Moleen - (5 minutes) Main role of helping to run Town Hall meetings
- Member's Rep update - Mal - (5 minutes) Main role - management of Google Voice (calls, texts)

**Additional Agenda Items**

Use Open Table Discussion for this item and add notes here:

- Move management of advisory board from president to vice president
- Updates to website - Caitlin is working on the updates. She will send a draft to the board to approve before posting
- What do we want FC to represent in relation to our relationship with DFS?
- FC email status - Jayne, Moleen, Mal have not yet
- Updated Bylaws as of 8.12.23

<https://docs.google.com/document/d/1QujvnK-BA-kTBJ4pEa95Site4wI8VmROIFHlrl0uoqY/edit?usp=sharing>

Next board meeting: September 12th (Tuesday night) at 7:00-8:30pm via zoom

Meeting Adjourned at 11:02am.