

Foster Change Board Meeting

DATE - 11/27/23

TIME - 7-8:30pm

Board Members Present (highlighted in Yellow): Cindy, Jayne, Jessica, Ali, Ben, Caitlin, Deena, David, Moleen

Staff Members Present (highlighted in Yellow): no staff at this time

A quorum is **present/not present.**

Cindy called the meeting to order at 7:05 pm .

Standing Agenda Items

Item 1- Approve the minutes from the last meeting (LINK:).

 **FC Board Mtg Agenda 10.23.2023**

Cindy reviewed the meeting minutes. Cindy motioned to approve, Jayne seconded. All in favor.

approved/not approved

Item 2- President's Report- Cindy (15 minutes)

- MOU with DFS - meeting scheduled for 12/13 at 2pm - Cindy shared the draft language with the board. Ali and Ben will be in attendance with Cindy for the meeting. The proposal is that DFS provide FC 10% for fiscal partnership.
- Who can volunteer? Cindy is calling for Foster change members to volunteer for Give Joy- shared the link for board members to volunteer for a shift on behalf of FC. 14+ with adults for non-kid events, 18+ for days that the kids will be present. LINK: <https://events.r20.constantcontact.com/register/eventReg?oeidk=a07ek2cez85a8cf02a6&oseq=&c=&ch=>

Item 3 - VP Report - Jayne (15 minutes)

- Jayne reports that the next quarterly advisory board meeting is in January 2024. Cindy would like to send Christmas cards to the advisory board membership as a thank you for joining. Current list of advisory members: Advisory Board Members (Updated 7/1/2023)
 - Leah Dod, Director of Programs, Foster Kinship
 - Commissioner Nina Gallagher, Director of Development over at Helping Hands of Vegas Valley
 - Vickie Wilson, Volunteer Coordinator, CASA Program
 - Jessica Roe, Vice President of Programs, Nevada

- Carly Souza, Director of Fostering Hope
- Haley Watson, Retention Specialist, SAFY of Nevada

Item 4 - Secretary Report - Jessica (10 minutes)

- Update on your past month as it pertains to FC

Item 4 - Treasurer's Report- Ali (10 minutes)

- The OAG grant is now finalized and we can start billing back. Biggest line item is the gift cards for new placements. Dave suggests adding it as a resource on the WRAPS team. Ali suggests letting FPC know. Ben confirms use of a google SS with a link to upload the placement letter. Deena will work on the google form. Ben says he will do the gift cards if Deena does the google form. Would like help with the first few to verify documents are correct and get it done correctly. Ben suggests if many people are involved that there is a two-tiered system- one to verify (Deena), one to purchase (Ben)
- Ben has worked with Ali to transition from Wave to Quickbooks and from Bank of America to First Foundation. Ben still needs restricted account amounts and access to things like Paypal, Mighty Cause.
- Ben has the check book- check requests go to Ben for the time event. Currently only checks writing is for the Give Joy event. Two large donations \$70K for Give Joy 2023.
- When checks are received, let Deena know so that Foster Change can do the Tax ID and the thank you. DRIVE LINK:
- Meow Wolf gave a large in kind donation, Ben says we need to recognize it on our financials.
- Create a budget to present next month so we can create a fundraising goal, look at cash on hand to ensure there is enough to cover costs that need to be reimbursed, etc
- Will be receiving a Financial Donation for music lessons for any child in a foster change household - if we want to pursue this
- Cindy Vote to purse - Jayne second

Item 5- Legislation/Advocacy Report - Ben (10 minutes)

- Nothing new to report, but by next time that we meet Ben's goal is to have an accurate financial report in the new system.
- CAA sent an announcement for a year long opportunity to become an child ambassador- 10 meetings each year and a \$50 stipend per meeting to participate. Meetings are online. SIGN UP: <https://forms.gle/YYre5hfVIHtMt97S9> - Cindy added it to the Facebook page

Item 6 - Chair reports

● Marketing update - Caitlin - (5 minutes)

- Update on your past month as it pertains to FC
- Adding minutes to FC website?
- Updating home screen video with current logo
- Creating a Giving Tuesday Campaign

● Fundraising/Events update- Deena - (5 minutes) -

- Update on your past month as it pertains to FC
- Discussed possible monetary needs - swag, books for the lending library, outreach events, postage, child care for events
- Dave will look into using the public library to deliver books from the lending library
- November - Freezer Meal Prep Event - 10 families attended

● Member's Rep update - Moleen - (5 minutes)

- Update on your past month as it pertains to FC

● Member's Rep update - David - (5 minutes)

- Update on your past month as it pertains to FC
- Get Outdoors Nevada/Base Camp - may be able to partner with them if we provide transportation they could run the event (Speedway Children's Charities grant for 2025)

Additional Agenda Items (Use Open Table Discussion for this item and add notes here:)

**Next board meeting: suggestion:
January 22, 2024 7:00pm-8:30pm
Meeting Adjourned at 8:35pm**